

## **Dexter Drama Club Booster Meeting Minutes 10-10-17**

Attending: Randy and Tammy Reich, Jennifer Colby, Juanita Turner, Nicole Durbin, Cheryl Beauregard, Laura Kelly, Julie Novak, Jodi Helmholtz, Cathy Miller, Marti Cotner, Beth Brooks, Kaitlin Helmholtz, Michael Baker, Audrey Bergen, Dorothy Flattery, Angie Markel, Ruthann Mason, Mollie Kemp

Homecoming! (Jodi/Erin)

**Kids had a great time with float build, bubble machine was a big hit. Drama kids represented the club well.**

Finance Update (Michael)

- **\$4400ish currently in account**
- **Michael showed us how we can look at financial reports - they list "all dates" to show us all expenses, including those that date to previous year (i.e. paying for rights, costumes). Reports are organized so that we can track money as well as compare expenses show over show.**  
**\*Let Michael know if you'd like to have access to these reports - he can get you the information pretty quickly**
- **Jodi & Michael are in constant communication regarding receipts**
- **A drop that was purchased (\$1200) will be placed into another category or sub-category, rather than "Set Build"**
- **Question came up about whether there is a budget for set build for next show - Michael explained that we have been month to month, but it is a good idea for the team to come up with estimates/goal budget numbers**
- **We are going fully to Quickbooks - getting close**

Thespian (Erin/Nicole)

A - How many members?

- **36, not counting alumni**

B - When do we open Thespian Festival? - ASAP!

-All IEs and attendees need to be registered by October 31 so that puts Payschools/Our Thespian Form due date at Oct. 27 (this includes College Scholarships)

- **There is a Google Doc form for signup to become a Thespian member**
- **Go to Thespian page, and there will be a Payschools signup to pay for Thespian Festival (not quite ready yet)**
- **Erin met with heads of tech today and showed them the Thespian page, encouraged them to join and go to festival**
- **Hotel and school bus are both reserved - 20 rooms reserved, so there will be a final count 30 days in advance. Hotel is connected to center holding festival.**
- **Festival is December 15-17th**

3D Update (Erin)

A - Reminder that auditions are the Tuesday after Lion King ends and callbacks are the Wednesday

- **Michael and Jodi are planning the 3D contract for this already**

B - Middle schoolers can sign up for backstage work (if they choose)

- **First year offering for all middle schoolers to do tech for 3D**

Musical Theater Meeting (Jennifer)

- **30 people attended - Jennifer sent slide presentation to all who requested it - great comments from boosters**

2017-2018 - Lion King

A - Overview/Update (Erin)

- **Erin couldn't make it, but Jodi said it looks great, hair and makeup are fantastic**
- **Costumes should be arriving tomorrow**

B - Set Build - Done (Randy/Juanita)

- **Marie is still completing some painting**
- **Tomorrow's set build is canceled, due to set being finished**

C - Green Room (Tammy/Cheryl)

- **Good to go with Busch's - Tammy has corresponded and will continue following-up with Busch's**
- **Parent will pick up at Busch's, and Tammy will set up/clean-up - whatever is leftover can be used for strike**
- **Cheryl is on track for ordering food from Classic and Subway - said it would help if some kids would set up tables for seating on Saturday before the food gets there**

D - Concessions (Sam)

- **No need to purchase anything this show - lots leftover**
- **We've asked for 2 parents to help at each show (along with Sam K.) and two publicity kids**

E - Tickets (Marti)

- **Will have tickets tomorrow**
- **Cheryl needs 22 tickets for sponsors and will meet up with Jodi to get those**

F - Swag - Pre orders/general swag options (Audrey)

- **Jodi introduced two different yard signs that will be for sale next week and available for sale at show - cost will be \$15/club makes \$3 on each**
- **A little delay with the art, so shirts will come in soon, hoping for early next week at latest - Audrey will enlist help to distribute, which is hard to do during rehearsal time on show week**
- **Posters are signed and remaining are being copied**
- **Caitlynn will get us the ipad again for credit card use during shows (for swag)**
- **Not encouraging use of credit card for tickets - we are charged a fee for these transactions - Jodi will note this on Facebook (cash/check only)**

G - Publicity (Julie)

- **Most yard signs have been picked up**
- **One A-frame to put up at Busch's, but can put up one more in a public place - Cheryl Willoughby will be contacted**
- **Teaser day is Monday, October 16 - there is a schedule for this - need a couple of drivers to go with kids (Laura Kelly will drive, and Cathy Miller is a possible driver)**

H - Sponsors (Cathy, Cheryl)

- **Many senior photos are still missing from program, but otherwise the program is in good shape**
- **Cheryl said \$7700 raised through sponsorships**
- **Sponsor thank you letters are signed by all students and ready to go**
- **There is a separate letter for sponsors who are receiving tickets**

Other Business

- **Will still have handicapped parking and entry down by band room - is all set up**
- **We have 3 shop-vacs with no hoses - Juanita did some research and she found a good deal at walmart.com - Jodi will order for strike**
- **Jodi said that we should come to an adult drama leader if we ever have questions about rumors/gossip; same goes for kids who need some emotional help but don't know how to ask**

Additional Meetings to Schedule -

Finance Meeting (Erin/Michael/Caitlynn)

**Booster Meetings for 2017-2018/6:30 start**

Tuesday, November 14

Tuesday, December 12

Tuesday, January 9

Tuesday, February 13

Tuesday, March 13

Tuesday, April 10

Tuesday, May 15