



THESPIAN SCHOLARSHIP *Application Procedures*

Step 1: Create an Account

- 1.) Create an account with Acceptd by going to <http://getacceptd.com> (notice spelling of acceptd – no “e” at the end)
- 2.) Click on the “Sign Up” button; Sign up, but don’t use the Facebook option.
- 3.) Complete the following information: First Name, Last Name, email, password and birthdate (email will be your user name). Any other information is completely optional and not needed.
- 4.) Click on “Create Account” or “Save”.

Step 2: Complete the Application

- 1.) Click on the “New Application” tab
 - a. Under “Organization”, select: Michigan Thespians
 - b. Choose desired “Program Group” on right and click the “Get Started” button
 - c. On Right Side of the page notice **Choose A Program**
 - d. Under “Program Group”, select: Thespian Scholarship
 - e. Under “Program”, select only one from: Performance: Acting, Performance: Musical Theatre, Production / Technical, or Service
 - f. Read Guidelines
- 2.) Click “Get Started”
- 3.) Complete all blanks under ‘Contact Info’
- 4.) Click “Continue”

Step 3: Application Info: Upload your Resume and Headshot

- 1.) Complete all blanks under ‘Application Info’
- 2.) Upload your headshot. When done double-click the downloaded icon to take you back to Application Info
- 3.) Upload your resume. When done double-click the downloaded icon to take you back to Application Info
- 4.) Click “Continue”
- 5.) You do not need to complete the ‘Additional Media’ sections of the application.
- 6.) Click “Continue”

Step 4: Preview the Application and Submit your Application

- 1.) This will be your last chance to review your application.
- 2.) Click on “Submit” button and you will get confirmation that it was submitted.
- 3.) Congrats! You are done applying. You will receive your scholarship time slot when you arrive at Festival.

